

MCRC FROST CALL 019-03 DATED 7 APRIL 03

From: Commanding General, Marine Corps Recruiting Command

Subj: PRIOR SERVICE ENLISTED PROGRAM (PSEP) ROUTING
PROCEDURES

Ref: (a) MCO P1040.31 Enlisted Career Planning and
Retention Manual, Para 4105, Page 4-9
(b) MCO 1130.80A, PSEP Order
(c) MCRC Frost Call 005-01

1. Purpose. To notify all levels within the Marine Corps Recruiting Command of a change in the routing procedures of all PSEP packages, and amplification of pre-existing requirements to submit for waivers of reenlistment prerequisites contained in references (a) and (b).

2. Information. PSEP packages submitted to MCRC are routed to the Career Planning Section (MMEA-6) Personnel Management Division (MM), Manpower and Reserve Affairs (M&RA), Headquarters Marine Corps. MMEA-6 treats all prior service cases as reenlistments, and applies the guidelines of reference (a) and (b) to all cases.

3. Action. Effective immediately the following action will be initiated per the references:

a. All PSEP packages will be forwarded through the appropriate Recruiting Region for endorsement prior to being forwarded to MCRC, G-3 for administrative action. Additionally, PSEP cases that require a waiver of reenlistment prerequisites should have an endorsement that clearly states the nature of the waiver, and the Commander's recommendation. Region waivers shall be endorsed by the Commanding General (or Chief of Staff as appropriate) prior to submission to MCRC. Disapprovals at any level will not be forwarded for consideration. The following occurrences require a waiver prior to being considered qualified for reenlistment:

(1) Court Martial conviction.

(2) Civil Authority conviction (other than Minor Traffic Offenses) **while on active duty or since EAS.**

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(3) More than two non-judicial punishments.

(4) Tier III education credentials.

(5) Guilty of driving while drunk, impaired,
intoxicated or under the influence of alcohol or drugs
while on active duty or since EAS.

(6) Any other criteria that could be considered a
disqualifying factor (for example: financial, dependents,
tattoos, etc.) at the Commander's discretion.

7. Reference (c) is cancelled.

8. Point of contact is MGySgt R. Pruitt MCRC Enlisted
Operations, at (703) 784-9403.


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By direction